

OFFICER DECISION FORM

DECISION TO BE TAKEN BY: Director of Finance

KEY DECISION NO

DIRECTORATE: Finance

WARDS AFFECTED: All

SUBJECT: Agreed Upon Procedure Audit Work for Housing Benefit Subsidy Claim

1.0 DECISION:

The Director of Finance agrees to award a contract for the Council to Grant Thornton LLP. This will be for a five year term and is to commence subject to contract in June 2023

2.0 REASONS FOR THE DECISION

A detailed specification of requirements was issued in May 2023 and a tender exercise undertaken. One bids was received. The bid was scored on a Most Economically Advantageous Tender (MEAT) basis with Grant Thornton LLP meeting the necessary requirements and being the highest scoring bidder.

3.0 STATEMENT OF COMPLIANCE

The recommendations are made further to legal advice from the Monitoring Officer and the Section 151 Officer and have confirmed that they do not incur unlawful expenditure. They are also compliant with equality legislation and an equality analysis and impact assessment has been completed. The recommendations reflect the core principles of good governance set out in the Council's Code of Corporate Governance.

4.0 DECLARATION OF INTEREST

The officers involved in the commissioning and procurement of this contract have no interests to declare.

The Director of Finance as the nominated officer for this decision has no interest to declare.

Signed:

Officer: Matthew Bennett

Title: Director of Finance

Date: 15/06/23

A list of background papers on this issue is held with:

Contact Officer: Diane Grisdale

Date: 14 June 2023

Date of Publication:

Date of Expiry of Call-In Period: (only applicable to Key Decisions)